

HAMPSHIRE COUNTY, WEST VIRGINIA
Planning Office
304-822-7018

Residential Additions
Inspection Procedures

- Building permit must be posted on the site of the work and clearly visible from the road until completion of the project.
- Your approved plans must be available at all times for inspections. These plans were submitted with your application and were marked “Subject to Field Approval” by the building inspector.
- The permit applicant or authorized agent is responsible for scheduling all inspections.
- **DO NOT schedule an inspection if the work is not ready!**

MINIMUM OF 24 HOUR NOTICE REQUIRED
MIDDLE DEPARTMENT INSPECTION AGENCY, INC.

1. Footing inspection – To be done after forming and prior to placing of concrete.
800-248-MDIA (6342)
2. Foundation inspection – French drain and water-proofing prior to backfilling.
800-248-MDIA (6342)
3. Framing inspection including electrical and plumbing rough-ins with pressure tests on all plumbing systems – Done prior to insulating, but after heating, plumbing and wiring are roughed in and approved, and prior to any exterior finishes being applied.
800-248-MDIA (6342)
4. Final inspection – When job is completely finished prior to occupancy permit and after final plumbing and electrical inspection.
800-248-MDIA (6342)