

COUNTY OF HAMPSHIRE, STATE OF WEST VIRGINIA
Building/Floodplain Determination Permit Application
HC Planning Office • PO Box 883, Romney, WV 26757 • (304) 822-7018 • (304)822-5115 Fax

Permit # _____
Fee \$ _____
(All fees are non-refundable)

BUILDING PERMIT FEES:
Construction costs \$0 - \$12,500 \$25
Over \$12,500..... \$2 per thousand
Check payable to Hampshire County Sheriff

OFFICE USE ONLY
IS THE BUILDING SITE LOCATED IN THE 100 YEAR FLOOD ZONE?
YES / NO INITIALS: _____
IS THE PROPERTY LOCATED IN THE 100 YEAR FLOOD ZONE?
YES / NO INITIALS: _____

APPLICANT INFORMATION

Name: _____
Address: _____
City/St/Zip: _____
Phone: _____
Cell: _____
 MAIL CALL FOR PICK-UP

PROPERTY OWNER (If different from applicant)

Name: _____
Address: _____
City/St/Zip: _____
Phone: _____

PROPERTY TAX ID

District _____ Map _____ Parcel _____
Acres or Lot Size: _____

PROPERTY LOCATION

(911 Address, or reference to roads, subdivision name & lot no.)

CONTRACTOR INFORMATION

(If different from applicant)

Contractor 1 _____ WV# _____
City: _____ Ph. _____
Contractor 2 _____ WV# _____
City: _____ Ph. _____
Contractor 3 _____ WV# _____
City: _____ Ph. _____

REQUIRED PERMITS (if applicable)

Water System: DW- _____
Sewer System: ST- _____
Flood Plain Elevation Certificate: _____
{Attach copies of all permits, PSD Letter of Availability, certifications, etc.}

PLEASE INCLUDE SITE PLAN SHOWING ALL STRUCTURES, WELL, AND SEPTIC

BUILDING INFORMATION

Number of Bathrooms: Existing _____ New _____

Number of Bedrooms: Existing _____ New _____

Type of Construction: (Check One)

- Outbuilding (detached garage, barn, shed, etc.)
- Addition (deck, extra room, attached garage, etc.)
- Other(renovation, pool, fence, roof, windows, solar, tower)
- Excavation/Earthwork

Residential:

- Stick Built Modular Manufactured Mobile (Yr _____)

Foundation:

- Basement Crawl Space Slab Pier/Post

Commercial:

- Stick Built Manufactured/Industrialized

Is this your primary residence? YES NO

Estimated Cost: _____

Expected Completion Date: _____

Dimensions: _____

Proposed Work: _____

Heat Source: _____

I hereby certify to the best of my knowledge that all information provided for this application is true and correct, and that if property is located in the Special Flood Hazard Area, I will strictly adhere to the Hampshire County Floodplain Ordinance.

Applicant's Signature **Date**

Building Permit Officer's Signature **Date**

County Commission President's Signature **Date**

RECEIPT # _____